

**BOARD OF GOVERNORS OF THE CITY OF LONDON SCHOOL**  
**Wednesday, 10 October 2012**

Minutes of the meeting of the Board of Governors of the City of London School held  
at City of London School, Queen Victoria Street, EC4V 3AL on Wednesday, 10  
October 2012 at 11.00 am

**Present**

**Members:**

Deputy Dr Giles Shilson (Chairman)	Deputy Joyce Nash
Deputy Revd Stephen Haines (Deputy Chairman)	Dame Mary Richardson Ian Seaton
Deputy Billy Dove	Deputy Robin Sherlock
Marianne Fredericks	Alderman John White
William Hunt	Prof. Whitehouse
Ronel Lehmann	
Deputy Edward Lord	

**Officers:**

John Barradell	- Town Clerk and Chief Executive
Gemma Stokley	- Town Clerk's Department
Sarah Roberts	- Committee & Members Services Assistant
Steven Reynolds	- Chamberlain's Department
Sarah Port	- Chamberlain's Department
William Heller	- City Surveyor's Department
David Levin	- Headmaster, City of London School
Gary Griffin	- Second Master, City of London School
Phillip Everett	- Director of Finance, City of London School

**CHAIRMAN'S WELCOME**

The Chairman, on behalf of the Board, welcomed the new Town Clerk and Chief Executive of the City of London, John Barradell, to his first CLS Board meeting. He went on to welcome Alderman John White to his first meeting in his new, ex-officio, capacity as Chairman of the Board of Governors of the City of London School for Girls.

**1. APOLOGIES**

Apologies for absence were received from Deputy John Bennett (ex-officio), Christopher Martin (co-opted), Lord Levene of Portsoken (co-opted) and Peter Leck.

**2. DECLARATIONS BY GOVERNORS OF ANY PERSONAL AND PREJUDICIAL INTERESTS IN RESPECT OF ITEMS ON THIS AGENDA**

There were no declarations.

### 3. **MINUTES**

The public minutes and summary of the meeting held on 19 June 2012 were approved and agreed as a correct record.

#### **MATTERS ARISING**

**Headmaster as Chair of the Local Governing Body of ARK Bentworth Primary Academy** (page 7) – The Chairman reported that the Headmaster had now taken over as the Chairman of the Bentworth Primary Academy and would report on this in greater detail later on in the meeting.

**School Cleaning** (page 9) – In response to questions, the Second Master was pleased to report that cleaning standards were continuing to improve following weekly meetings with the Supervisor. He went on to state that there was, however, an on-going concern as to the number of cleaners who came into work each day with 3-4 often absent.

The Director of Finance stated that the company were expected to deliver a certain quality of cleaning and felt that 24 cleaners was adequate for this. The School, on the other hand, would like to see numbers increase. Governors were informed that the Guildhall were sympathetic to this view and were following up the matter.

In response to further questions, Governors were informed that both CLS and CLSG were on a shared contract for cleaning services under the City's new 'PP2P' programme.

### 4. **RESOLUTION OF THE POLICY AND RESOURCES COMMITTEE RE: MILLENNIUM BRIDGE AREA ENHANCEMENT PROJECT**

The Board considered a resolution of the Policy & Resources Committee of 5 July 2012 concerning proposed enhancements to the Millennium Bridge area and a suggestion that there had been a decision by the Projects Sub Committee to refer this matter back to the Streets and Walkways Sub Committee. The resolution stated that this had not been the case and that the project had, instead, been referred back to Officers for further information.

A Governor, also a member of the Streets and Walkways Sub Committee, reported that the project had now been presented to the Sub Committee for a second time and separated into part A and part B. She reported that the riverside works now covered under 'Part A' had been approved but that the works on the walkway area (Part B) were presenting an issue. Members of the Streets and Walkways Sub Committee had been presented with two options on the walkway, one being to re-use and relay the current pavement at a cost of £350,000 and one being a 'clean up' and repair of the current area. Whilst Streets And Walkways Sub had been supportive of relaying the paving in this area, the Projects Sub Committee had since decided that a trial 'clean up' of the area should take place and be monitored.

A Governor reiterated his comments made at the last Board meeting as to the 'mission drift' of the Project Sub Committee but recognised that this issue was

no longer of concern to the School unless the works were to present issues in terms of noise and disruption.

In response to a question, Governors were informed that, whilst planting was proposed for the riverside area, it was intended that the walkway from the Millennium Bridge towards St Paul's would be kept as a 'clean line' in order to keep people moving through this area.

Finally, it was confirmed that the School would be consulted as to the works timetable in order to minimise disruption.

#### **RECEIVED.**

5. **THE CITY OF LONDON SCHOOL BURSARY FUND INCORPORATING THE CITY OF LONDON SCHOOL SCHOLARSHIPS & PRIZES FUND - 2011/12 REPORT AND FINANCIAL STATEMENTS**

The Board received a report of the Chamberlain providing Governors with a copy of the 2011/12 report and Financial Statements for the City of London School Bursary Fund incorporating the City of London School Scholarships & Prizes Fund.

Governors were informed that this was the first year that these accounts had been amalgamated following the Charities Review.

The Chairman drew Governors' attention to the fact that the School's assets currently included approximately £660,000 'in hand'. He went on to state that, with annual expenditure under £100,000, it would seem sensible to invest £500,000 of this in the City Corporation's Charities Pool which would generate a higher return. Governors agreed unanimously with this proposal.

**RESOLVED** – That, the Board recommend to the Chamberlain that £500,000 of the cash 'at bank and in hand' from the City of London School Bursary Fund incorporating the City of London School Scholarships & Prizes Fund be invested in the Corporation's Charities Pool.

6. **CITY OF LONDON SCHOOL EDUCATION TRUST - 2011/12 REPORT AND FINANCIAL STATEMENTS**

The Board received a report of the Chamberlain providing Governors with a copy of the 2011/12 report and Financial Statements for the City of London School Education Trust (charity number: 1118571).

The Chairman explained that the Fund currently held the residue of the Winterflood donation to construct the School's theatre. The Director of Finance, CLS, reported that the remainder of the fund was now being spent on items for the theatre and confirmed that Mr Winterflood was being kept informed of this.

Governors were informed that it had been agreed with the Charity Commission that the School's Education Fund would be held open in order to receive any future donations of this kind.

**RECEIVED.**

**7. REVENUE OUTTURN 2011/12**

The Board received a joint report of the Chamberlain and the Headmaster of the City of London School comparing the 2011/12 revenue outturn for the City of London School with the final agreed budget for the year.

The Chamberlain summarised by reporting that this year had seen an increase in net income of £40,000 (due, in the main, to an increase in registration fee income) and that expenditure had been as budgeted.

Governors re-iterated that the accounts presented to the Board were 'unintelligible'. It was suggested that, in future, they be presented in City's Cash format with income detailed first followed by expenditure.

**RECEIVED.**

**8. HEADMASTER'S REPORT**

The Board received a report of the Headmaster of the City of London School relative to various School matters including Public Examination Results, University Places for Leavers, The School Roll and the 2011-12 Charity Appeal.

**Public Examination Results**

The Headmaster was pleased to report that this year's A/AS results had been the best the School had ever received.

Governors wished to place in record their congratulations to all staff and students on this enormous success.

The Headmaster reported that this year's cohort were not expected to perform on the same level given that they were a smaller year group and of a lower ability range.

**University Places for Leavers 2012**

The Headmaster reported that over 90% of leavers were expected to enter Russell Group Universities. Governors were informed that 29 students had gained Oxbridge places (a School record) and 8 were due to join Medical Schools.

In response to a question, the Headmaster stated that, generally speaking, many more leavers were now choosing to undertake 'in-house training' or apprenticeship schemes following the increase in University tuition fees. He highlighted that many accountancy firms had now 'stepped up' their School Leavers programmes.

In response to a second question, the Headmaster stated that, whilst the School had considered the IB programme, they had decided against its introduction as it was felt that it did not allow pupils to go into sufficient depth in certain subjects. Governors were also informed that 'Further Maths' was not an option at IB.

Finally, the Headmaster reported that overseas Universities were increasingly targeting Independent School pupils who did not achieve the 'AAB' results required by many of the Russell Group Universities.

### **Scholarships awarded**

In response to a question, the Headmaster reported that, in terms of Bursaries, most seemed to come from the 'Tower Hamlets' and 'Peckham' areas. He reiterated that eligible pupils could apply from any area.

### **Governors Briefing from the Head of Economics – Mr. Lionel Redit**

Governors received a briefing from Mr Lionel Redit, the School's Head of Economics. Mr. Redit outlined the work of his Department and highlighted the increasing popularity of Economics at A/AS Level.

During his briefing Mr. Redit made the following points:

- The Department now had its own 'base' within the School and consisted of three staff at present;
- From 1985-99, 52% of pupils achieved an A-B grade in Economics at A Level, since 2000, 87% were now achieving these grades;
- Economics revision classes were made available to pupils at lunchtime;
- Various initiatives such as 'Young Enterprise' and 'Dragons Den' were organised by the Department;
- Visits to institutions such as Lloyds, the Bank of England, the Metal Exchange and the Baltic Exchange had recently taken place;
- This year, a trip to New York had been scheduled;
- Key speakers such as Norman Lamont and Jim O'Neill of Goldman Sachs had been invited to address pupils in the past;
- iPads were currently being trialled within the Department;

In response to a question regarding the increasing popularity of Economics within the School, Mr Redit stated that he believed that it was currently the most relevant subject within the Sixth Form Curriculum.

In response to a further question, Mr Redit stated that it often made the first year of an Economics degree simpler if a student had studied the subject at A Level. He went on to report that some universities now required A-Levels in Maths and Further Maths from students wanting to read Economics.

### **School Roll – September 2012**

The Headmaster reported that there were currently 922 on the school roll – the second highest the School had ever had.

### **Sports Report 2011-2012**

Governors commented on this year's impressive sports report which were particularly pleasing given that CLS generally saw itself as a 'non-sporty' School.

### **Charity Appeal 2011-12**

The Headmaster reported that the total raised by the School for the Great Ormond Street Hospital was £64,311 which was the biggest amount any School had ever raised for the Charity. Governors were informed that the incredible amount raised had recently been reported in both 'City AM' and 'The Evening Standard'.

### **Rodney FitzGerald deceased**

The Board noted the very generous donation from former Governor Rodney FitzGerald. The Finance Director, CLS, reported that a total of £135,000 had been received to date and that it had been indicated that a smaller amount was set to follow. He stated that the School were extremely grateful for this donation and had written to thank the executors.

### **Primary School Academies**

The Headmaster reported that he was now Chairman of Governors at the Bentworth Academy in White City. He went on to report that three of the Governors were former pupils of the City of London School.

The Headmaster reported that his first Governors meeting had been very encouraging and that the new Senior Management Team at the Academy were slowly getting to grips with things. Finally, he reiterated that he had taken up this position in a personal capacity and that there was therefore no reputational or financial risk to the City of London.

The Chairman, on behalf of the Board, congratulated the Headmaster on his work in this area to date.

### **International Boys School Coalition (IBSC)**

The Headmaster reported that he had now been made Vice Chairman (Europe) of the IBSC. He went on to report that the IBSC's membership had increased recently and that they would be hosting three conferences this year looking at issues relating specifically to the education of boys.

### **The Sutton Trust**

The Headmaster reported that he and the Chair of the Sutton Trust (Sir Peter Lampl) were leading a drive to encourage Government to 'open up' Independent day Schools to working class students. He reported that, to date, 44 independent school Heads had signed a letter to 'The Times' on this matter. The Headmaster reported that this would be a long-term campaign but may appear on the manifesto for the next election.

A Governor questioned whether this might lead to a flight of parents who could afford to send their children to independent day schools as this had been the case previously when similar initiatives had been launched. She stated that the concern amongst some parents was that this could lead to a change in culture at the Schools involved. The Headmaster stated that an adequate 'mix' of pupils would be maintained and added that, if all Independent schools were to sign up to this approach, 'flight' would not be an option for parents.

### **Guest Speaker – Lord Bilimoria**

The Headmaster reported that Lord Bilimoria, Chair of the Government's Anglo-Indian Trade Committee, would be speaking at the School early next week. He extended an invitation to all Governors to attend this event. It was hoped that the School would launch a partnership with a prestigious Indian Boarding School on the back of this event with CLS 'old boys' and old boys of the Indian Boarding School also 'linked up' in the future.

Governors wished to place on record their support for and recognition of all of the Headmaster's work in continuing to 'push boundaries' and to act as a real 'standard bearer' for education.

9. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

There were no questions.

10. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

**Lord Mayor's Show**

A Governor wished to place on record his thanks to the School for providing a band to play in this year's Lord Mayor's Show. He reported that 25 musicians in full CCF uniform would be playing this year.

11. **EXCLUSION OF THE PUBLIC**

RESOLVED – That, under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

<u>Item No</u>	<u>Exemption Paragraph(s)</u>
12	1, 2, 3 & 4
13	3
14	-
15	-

12. **NON-PUBLIC MINUTES**

The non-public minutes of the meeting held on 19 June 2012 were approved and agreed as a correct record.

13. **OUTLINE OPTIONS APPRAISAL - IMPROVEMENTS TO THE SCHOOL'S UPPER PLAYGROUND**

The Board considered and approved a report of the Headmaster of the City of London School providing Governors with an Outline Options Appraisal for improvements to the School's Upper Playground.

14. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

There were no questions in the non-public session.

15. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There were no additional, urgent items of business raised in the non-public session.

**The meeting ended at 12.20 pm**

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Chairman

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